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## Approval of Curricula Actions - Graduate Committee Minutes - February 2020

Y'Lonne Hodges

*Georgia Southern University*

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## Provost and Presidential Approval of Curricula Actions

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Georgia Southern University's Faculty Senate has approved the Graduate Committee meeting minutes for February 13, 2020. As president of Faculty Senate, I forward to you for your approval.

Signature below indicates approval of all **curricula actions approved** at the February 13, 2020, Graduate Committee meeting and constitutes institutional level approval of these curricula actions.



Mar. 12, 2020

Signature: Faculty Senate President

Date:

**Provost:**

Recommend for:

- ☒ Approval  
☐ Disapproval



Signature: Provost and Vice President for Academic Affairs

3/17/2020

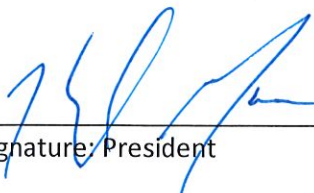
Date:

Comments:

**President:**

Recommend for:

- ☐ Approval  
☐ Disapproval  
☐ Remand



Signature: President

3/18/2020

Date:

Comments:

# GRADUATE COMMITTEE MINUTES

Graduate Committee Meeting Date – February 13, 2020

- Present: Dr. Jennifer Kowalewski, CAH; Dr. Richard Flynn, CAH; Dr. Nicholas Holtzman, CBSS; Dr. Chad Posick, CBSS; Dr. Chuck Harter, Parker COB; Dr. Kristen Dickens, COE; Dr. Alma Stevenson, COE; Dr. Sarah Zingales, COSM; Dr. Jessica Schwind, JPHCOPH; Dr. Gina Crabb, WCHP; Dr. Linda Tuck, WCHP; Ms. Caroline Hopkinson, Univ. Libraries; Ms. Nikki Cannon-Rech, Univ. Libraries; Dr. Hsiang-Jui Kung, [Alternate] Parker COB; Dr. Bill Mase, [Alternate] JPHCOPH
- Guests: Ms. Candace Griffith, VPAA; Dr. Ashley Walker, COGS; Mrs. Audie Graham, COGS; Mrs. Naronda Wright, COGS; Ms. Randi Sykora, COGS; Mrs. Kathryn Stewart, Registrar's Office; Ms. Tiffany Hedrick, Registrar's Office; Mrs. Alicia Bechtel, Registrar's Office; Ms. Maggie Kuhn, GSO Representative; Dr. Deborah Thomas, COE; Dr. Lance McBrayer, COSM; Dr. David Williams, CEC; Dr. Stephen Rossi, WCHP; Dr. Rand Ressler, Parker COB; Dr. John Kraft, CBSS
- Absent: Dr. Chris Kadlec, CEC; Dr. Marcel Ilie, CEC; Dr. Constantin Ogloblin, Parker COB; Dr. Shijun Zheng, COSM; Dr. Andrew Hansen, JPHCOPH

## I. CALL TO ORDER

Dr. Jennifer Kowalewski called the meeting to order on Thursday, February 13, 2020 at 9:02 AM.

## II. APPROVAL OF AGENDA

Dr. Kristen Dickens made a motion to approve the agenda as written. A second was made by Dr. Richard Flynn and the motion to approve the agenda was passed.

- III. **CHAIR'S UPDATE** – Dr. Kowalewski stated there was a meeting to discuss the Undergraduate Committee and the Graduate Committee's definition of major, emphasis, concentrations, minors, and certificates. The Undergraduate Committee would like to use some of the graduate language, so they are in the process of approving some terminology for their undergraduate degree programs. Dr. Kowalewski said there is nothing the Graduate Committee needs to do, she only wanted to bring this to the committee's attention.

## IV. DEAN'S UPDATE

Dr. Ashley Walker shared the following updates:

- Reminder that Monday, February 17 is the deadline for students to submit travel/research grant proposals to the Graduate Student Organization. There will be another grant cycle later in the semester, and that deadline will be April 1. Please encourage your students to apply.
- The next Graduate Writer's Boot Camp will be held on Saturday, March 7, from 9:30 am – 4:00 pm. COGS will be sending emails to students with information on how to register for the event. There is a limited amount of seating, so please encourage your students to register.
- Free Days in February started on February 2 and will continue through February 16. During this time there is a fee waiver applicants can enter so that their application fee is waived. This is only in the ApplyYourself application system. It does not apply to the external CAS systems. As of yesterday afternoon we have received approximately 410 applications since the 2nd. Typically there are about 330 applications submitted in one month. Dr. Walker stated the increase of applications will put extra work on the graduate admissions staff and she said the posting of decisions may be behind some. If students contact the programs please let them know their paperwork is being processed and be sure to provide whatever resources are needed at the program level to allow the Program Directors time to review the increase of applications.

## V. NEW BUSINESS

### A. College of Science and Mathematics

*Dr. Lance McBrayer presented the agenda item for the College of Science and Mathematics.*

#### **Department of Physics and Astronomy**

Revised Course:

[PHYS 5530G: Thermal Physics](#)

**JUSTIFICATION:**

The prerequisite was changed to change redundant pre-requisites (MATH2243) for more appropriate one (MATH2242). The topics included in MATH2243 are not necessary to achieve the learning outcomes of PHYS5530G.

**MOTION: Dr. Flynn made a motion to approve the agenda item submitted by the College of Science and Mathematics. A second was made by Dr. Alma Stevenson, and the motion to approve the Revised Course was passed.**

**B. Waters College of Health Professions**

*Dr. Stephen Rossi presented the agenda items for the Waters College of Health Professions.*

**Department of Health Sciences and Kinesiology**

New Course:

[SMED 6100: Statistics for Sports Science and Medicine](#)

**JUSTIFICATION:**

MSSM students would take "PUBH 6000 Biostatistics" for their core statistics course, but this course no longer exists after consolidation. Therefore, we would like to create "SMED 6010 Statistics for Sports Science and Medicine" to replace "PUBH 6000 Biostatistics".

Registrar's Note: course number has been changed to 6100 and is now correctly reflected in the schedule type.

**Dr. Walker asked Dr. Rossi what he meant when he said the course is no longer available, because the biostatistics class does exist. Dr. Rossi stated he is not familiar with the JPHCOPH course. Dr. Jessica Schwind stated the course is offered online. Dr. Rossi stated the department may have wanted their own statistics course geared towards science and medicine and offer it face-to-face.**

**MOTION: Dr. Chad Posick made a motion to approve the New Course agenda item submitted by the Waters College of Health Professions. A second was made by Dr. Dr. Dickens, and the motion to approve the New Course was passed.**

New Program:

[: Masters of Science Nutrition and Foods - Dietetic Internship Program \(MSNF-DI\)](#)

**JUSTIFICATION:**

Effective January 1, 2024, a graduate degree and 1200 hours supervised practice experience will be required to be eligible to take the Commission on Dietetic Registration examination. The number of students seeking a Dietetic Internship Certificate Program will substantially decline with the requirement for a graduate degree to take the examination. The Dietetic Internship Certificate Program will be retained to offer student with prior graduate degree to complete the supervised practice requirement to be eligible to take the Commission on Dietetic Registration examination.

This program will be offered on the following campus: Statesboro. This program will not be offered on the Armstrong or Liberty Campuses.

**MOTION: Dr. Chuck Harter made a motion to approve the New Program agenda item submitted by the Waters College of Health Professions. A second was made by Dr. Stevenson, and the motion to approve the New Program was passed.**

Revised Programs:

[MSSM-SMHM: Sports Medicine M.S.S.M \(Emphasis in Human Movement Science\)](#)

**JUSTIFICATION:**

This program will be offered on the following campus: Armstrong. This program will not be offered on the following campuses: Statesboro and Hinesville.

The MSSM-ABM previously existed in the 2017/2018 Armstrong State University Graduate Catalog (Page 179 of attached supporting document). However, it was not carried over to the Georgia Southern University Graduate Catalog following consolidation.

[MSSM-SMSC: Sports Medicine M.S.S.M. \(Emphasis in Strength Conditioning\)](#)

**JUSTIFICATION:**

This program will be offered on the following campus: Armstrong. This program will not be offered on the following campuses: Statesboro and Hinesville.

The MSSM-ABM previously existed in the 2017/2018 Armstrong State University Graduate Catalog (Page 179 of attached supporting document). However, it was not carried over to the Georgia Southern University Graduate Catalog following consolidation.

**Dr. Rossi stated the department will be submitting the ABM procedures to the Undergraduate Committee for the concentration area that it is targeting.**

**MOTION: Dr. Flynn made a motion to approve the Revised Program agenda items submitted by the Waters College of Health Professions. A second was made by Dr. Harter, and the motion to approve the Revised Programs was passed.**

**C. College of Behavior and Social Sciences**

*Dr. Nicholas Holtzman presented the agenda items for the College of Behavioral and Social Sciences.*

**Department of Psychology**

Revised Courses:

[PSYC 7130: Statistics for Psychology](#)

**JUSTIFICATION:**

I am taking this opportunity to add some details to the CIM form concerning this course. No changes to the course are being made at this time.

Registrar's note: After review, course changes box updated to reflect CIP code update submission.

[PSYC 7131: Research Design](#)

**JUSTIFICATION:**

No changes to the course are being made at this time; I am expanding on the information available in CIM.

Registrar's note: After review, course changes box updated to reflect CIP code and prerequisite updated submission.

[PSYC 7132: Advanced Learning](#)

**JUSTIFICATION:**

We are not making changes to the course at this time other than slightly altering the catalog description to be grammatically correct. The remaining changes merely include more information about the course (e.g., SLO added).

Registrar's note: After review, course changes box updated to reflect CIP code and catalog description updated submission.

[PSYC 7133: Affective and Cognitive Psychology](#)

**JUSTIFICATION:**

We are not making edits to the course itself at this time; our attempt currently is to update information in CIM.

Registrar's note: After review, course changes box updated to reflect CIP code updated submission.

[PSYC 7134: Physiological Psychology](#)

**JUSTIFICATION:**

I made minor changes to the wording of the catalog description to make it grammatically correct. No substantive changes were made; we are merely updating information in CIM.

[PSYC 7331: Advanced Developmental Psychology](#)

**JUSTIFICATION:**

At this time, we are merely adding existing course details into CIM.

Registrar's note: After review, course changes box updated to reflect CIP code and abbreviated title updated submission.

[PSYC 7332: Advanced Social Psychology](#)

*JUSTIFICATION:*

No changes to the course itself are being made at this time. We are entering information into CIM as an update to existing records.

Registrar's note: After review, course changes box updated to reflect CIP code updated submission.

[PSYC 7390: Development of Original Research](#)

*JUSTIFICATION:*

Other than revising the catalog description to make it grammatically correct, no other changes are suggested for this course. We are merely entering existing data into CIM.

Registrar's note: After review, course changes box updated to reflect CIP code and abbreviated title updated submission.

[PSYC 7490: Advanced Directed Study](#)

*JUSTIFICATION:*

Changes include slightly revising the catalog description to improve the grammar as well as entering course information into the CIM system.

Registrar's note: After review, course changes box updated to reflect CIP code updated submission.

[PSYC 7631: Seminar in Teaching Psychology](#)

*JUSTIFICATION:*

No changes to the course are being suggested; we are updating information in CIM.

Registrar's note: After review, course changes box updated to reflect CIP code updated submission.

[PSYC 7810: Research Experience](#)

*JUSTIFICATION:*

No changes to the program are suggested other than slight wording adjustments to the catalog description to make it grammatically correct. We are also updating information available in CIM at this time.

Registrar's note: After review, course changes box updated to reflect CIP code updated submission.

[PSYC 7999: Thesis](#)

*JUSTIFICATION:*

The course will not be changed at this time. We are entering data into CIM for a more complete record.

Registrar's note: After review, course changes box updated to reflect CIP code and grade mode updated submission.

**MOTION: Dr. Posick made a motion to approve the Revised Course agenda items submitted by the College of Behavioral and Social Sciences. A second was made by Dr. Dickens, and the motion to approve the Revised Courses was passed.**

Deleted Course:

[PSYC 7610: Research Seminar](#)

*JUSTIFICATION:*

This course provides 1 credit hour in the MS Psychology Program curriculum. The presence of this "additional" hour is considered a fall-through course because it brings the total program hours to 37, and we are set at 36. As such, students must pay out of pocket for this extra hour. The department

provides the information that was once covered in this course in a twice-monthly seminar series with no credit hour associated.

**MOTION: Dr. Flynn made a motion to approve the Deleted Course agenda item submitted by the College of Behavioral and Social Sciences. A second was made by Dr. Posick, and the motion to approve the Deleted Course was passed.**

Revised Program:

[MS-PSYCH: Psychology M.S.](#)

JUSTIFICATION:

Consolidation related changes. Approved November 9, 2017.

This program will be offered on the following campus(es): Statesboro Campus. This program will not be offered on the following campus(es): Armstrong or Liberty Campus

Dr. Dickens asked Dr. Holtzman if the elective can be in any master's program, and Dr. Holtzman said yes. Dr. Walker stated the wording in the CIM form states any MS level but she knows the program will accept M.Ed. courses, so the MS language will cancel those other courses out. Dr. Walker explained if more parameters are not provided then the Program Director will have to let COGS know where the elective course will be placed in the DegreeWorks audits for each student. Dr. Walker suggested changing the language on the CIM form to read any masters level course (6000-8000), and Dr. Holtzman agreed to make the revision.

**MOTION: Dr. Flynn made a motion to approve the Revised Program agenda item submitted by the College of Behavioral and Social Sciences, pending the change in the language to allow any masters level course to be applied to the program. A second was made by Dr. Dickens, and the motion to approve the Revised Program was passed.**

## **VI. OLD BUSINESS**

- A. Sub-Committee for SLOs/Course Objectives** – Dr. Dickens said the sub-committee does not have any updates at this time.

Dr. Deborah Thomas asked if a deadline has been set to finalize the SLOs in CIM. Dr. Dickens said the sub-committee has discussed that departments and programs should set their own deadlines. They are only providing the programs the information if they are missing the SLOs/course objectives. Ms. Candace Griffith agreed with Dr. Dickens and said a firm deadline has not been established for these edits. Ms. Griffith stated programs should be cognizant that the SACSCOC review will be coming up soon and the revisions should be in the system by 2022. Dr. Walker said the idea of forming a sub-committee to review this information was to be helpful to the programs. The sub-committee is not evaluated the quality of the outcomes, they are only looking to see if they are included in CIM.

- B. Registrar's Office Update – CIM Form Modifications** – Mrs. Kathryn Stewart said the Registrar's Office is expecting the vendor to complete modifications to the CIM forms in April. They will let the committee know if the timeframe changes.

- VII. ANNOUNCEMENTS** – Dr. Deborah Thomas asked if there is a tentative date for catalog review and revisions. Mrs. Stewart said emails will be going out in the next couple of weeks. Mrs. Stewart said areas will be given 2-3 weeks for review and later the Registrar's Office hopes to open it back up in the summer to give colleges and departments longer periods of time to edit as they need.

## **VIII. ADJOURNMENT**

There being no further business, the meeting was adjourned on February 13, 2020 at 9:23 AM.

Respectfully submitted,

Audie Graham, Recording Coordinator

Minutes were approved February 25, 2020 by electronic vote of Committee Members
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